

# **School Equality Scheme**

2017/21

**ST JOSEPHS CATHOLIC PRIMARY  
SCHOOL**

# Contents

1:	Vision and Values	3
2:	School Context	5
3:	Legal Background	6
4:	Roles and Responsibilities and Publish Information	8
5:	Engagement – Participation and Involvement	12
6:	Using information, Equality Impact Assessment, data...	14
7:	Our School's Equality Priorities	15
8:	Setting Equality Objectives Action Plan	16

# 1: Vision and Values

---

## Our equality vision and the values that underpin school life

---

### **St Joseph's Catholic Primary School Mission Statement**

Let it be known to all who enter here that Christ is the reason for this school, the unseen but ever present teacher in all its classes, the model for its children, the inspiration for its staff.

**Love and learn in the Footsteps of Christ.**

### **Our Values**

We will work hard to help children to develop into confident, responsible and caring adults ready to be citizens in a multicultural society.

To achieve this we will:

- 1 Respect the equal human rights of all our pupils and to educate them about equality.
- 2 Work to promote positive attitudes to disability by enabling all pupils involved in the school community to contribute to and gain full access to all activities.
- 3 Create an environment where respect and racial harmony mean that all pupils are able to reach their full potential.
- 4 Promote gender equality in all aspects of school life by challenging stereotypes, achievement gaps and self-limiting aspirations.
- 5 Take account of difference (for example, disability, gender, race, religion, sexual orientation, social context, vulnerable child status) and help overcome any barriers to learning in order to promote achievement and fulfilment in all our pupils.
- 6 Respect the equal rights of our staff and other members of the community.
- 7 In particular we will comply with relevant legislation and frame and implement school policies and plans in relation to race and religious equality, disability equality, gender equality and community cohesion.

We will promote the spiritual, moral, cultural, mental, and physical development of pupils at the school and in society, and prepare pupils at the school for opportunities, responsibilities and experiences of later life. In particular we will aim to ensure that experience in school reflects the multicultural world in which we now all live and that children in the school will learn respect for others whatever their culture.

St Joseph's aims to be a cohesive community without the barriers of disability, gender, and race. We intend that our policies, procedures and activities should promote:

- positive attitudes towards disabled people, good relations between disabled and non-disabled people, and an absence of harassment of disabled people.
- positive interaction, good relations and dialogue between groups and communities different from each other in terms of ethnicity, culture, religious affiliation, national origin or national status, and an absence of prejudice-related bullying and incidents
- mutual respect and good relations between boys and girls, and women and men, and an absence of sexual and homophobic harassment.

In relation to this;

**Curriculum:** The school provides a broad and balanced curriculum for all children. The National Curriculum is our starting point for planning that meets the specific needs of individuals and groups of children. When planning, teachers set suitable learning challenges and respond to children's diverse learning needs.

**Special needs:** A minority of children has particular learning and assessment requirements that could create barriers to learning. These requirements are likely to arise as a consequence of a child having special educational needs or disability. Teachers take account of these requirements and make provision, where necessary, to support individuals or groups of children and thus enable them to participate effectively in curriculum and assessment activities as inclusively as possible.

**Recognising difference:** Through appropriate curricular provision, we respect the fact that children

- have different educational and behavioural needs and aspirations;
- require different strategies for learning;
- acquire, assimilate and communicate information at different rates;
- need a range of different teaching approaches and experiences.

**As an employer:** We observe good equalities practice in staff recruitment, retention and development. We ensure that policies and procedures should benefit all employees and potential employees, for example in recruitment and promotion, and in continuing professional development.

**Transparency and consultation:** We will publish the key elements of the Equality Scheme. We will also publish quantitative and qualitative information showing compliance with the Public Sector Equality Duty (see Section 3 of this Scheme).

We will keep our equality objectives under review and report annually on progress towards achieving them.

We will consult and try to involve widely to ensure that those who are affected by a policy or activity are consulted and involved in the design of new policies and in the review of existing ones

## 2: School Context

---

### The characteristics of our school

---

#### A brief description of our school and its community setting

##### School Context

The children in our care come from a range of socio-economic and cultural backgrounds. We are a one form entry school with 8 classes. The lower part and middle part of the building is fully wheelchair accessible. There are two accessible toilets and a stair lift to move from the dining room to Year 3, the library and ICT room.

The figures for ethnic groups represented in the school roughly equate to the national figures.

The percentage of girls on roll is slightly lower than the figures nationally.

The stability of the school population is slightly above the national trend.

The SEN numbers are roughly in line with the national trend although we have a slightly higher number of pupils with a statement.

Characteristic	Total	Breakdown (number and %)
Number of pupils	234	129 and 55% Female 105 and 45% Male
Number of staff	35	94% Female 6% Male
Number of governors	13	53% Female 47% Male
Religious character		Roman Catholic primary
Attainment on entry	13%	
Mobility of school population	9.4%	
Pupils eligible for FME	14.3%	
Deprivation factor	0.8	
Disabled staff	9%	
Disabled pupils (SEN/LDD)	16.9%	4 ECHP/ 27% SEN Support
Disabled pupils (no SEN)	1.6%	
BME pupils	34.5%	
BME staff	6%	
Pupils who speak English as an additional language	26.7%	
Average attendance rate	96.6	
Significant partnerships, extended provision, etc.		South Oxhey Schools Consortium, South West Herts Parntership, Hertfordhire Deanery , Watford Deanery. Schools Sports Partnership
Awards, accreditations, specialist status		Healthy School, Quality in Study Support, Eco Schools, Active Mark, Basic Skills, Primary Geography Award and Green Tree Award

# 3: Legal Background

---

## The duties that underpin our scheme

---

Our school is committed to meeting its public sector statutory duties as detailed below. We understand that the duties apply to service delivery and employment and staff management as well as policy development and implementation.

### **General Duty under the Equality Act 2010:**

We have a statutory duty to carry out our functions with due regard to the need to :

- **eliminate discrimination**, harassment, victimisation and any other conduct that is prohibited by or under this Act.
- **advance equality of opportunity** between persons who share a relevant protected characteristic (age, disability, gender reassignment, pregnancy and maternity, race, religion or belief, sex and sexual orientation) and persons who do not share it
- **foster good relations** between persons who share a relevant protected characteristic and persons who do not share it.

### ***The Specific Duties of the Act enable schools to meet their obligations under the Public Sector Equality Duty ( PSED)***

#### ***The specific duties require schools to:***

- *Publish annually information quantitative and qualitative, showing compliance with the public sector equality duty (PSED) set out in clause 149 of the Equality Act 2010.*
- *To set every four years one or more specific measurable equality objectives that further the aims of the equality duty.*

### ***Protected Characteristics***

*The Equality Act 2010 protects pupils from discrimination and harassment based on protected characteristics. The protected characteristics for school provisions are:*

- *age (for staff only)*
- *disability*
- *ethnicity and race*
- *gender (sex)*
- *gender identity and reassignment*
- *pregnancy, maternity and breast feeding*
- *religion and belief*
- *sexual orientation*

### **Disability**

At St Joseph's Catholic school we implement accessibility plans which are aimed at:

- increasing the extent to which disabled pupils can participate in the curriculum;
- improving the physical environment of the school to enable disabled pupils to take better advantage of education, benefits, facilities and services provided;

- improving the availability of accessible information to disabled pupils.

**Note: Provision for disabled pupils is closely linked with the existing provisions for pupils with special educational needs.**

**These are the same duties as previously existed under the DDA and have been replicated in the Equality Act 2010.**

### **Community Cohesion**

In addition to addressing the duties outlined above, St Joseph's is committed to taking action on other equality strands to ensure that pupils understand others' cultures and value diversity, whilst at the same time promoting shared values and developing the skills of participation and responsible action.

As a Catholic school we work in close association with St Joseph's Catholic Church, South Oxhey. The Parish Priest frequently says mass within the school and the school attends mass in the church. The Diocese of Westminster regularly assesses the spiritual teaching and achievements of the school. Staff of other faiths are employed to work within the values and ethos of the school.

We are committed to following DfE guidance in providing:

Teaching and curriculum provision that supports high standards of attainment , promotes common values, and builds pupils' understanding of the diversity of the immediate society and of the broader world that surrounds them.

## 4: Roles and Responsibilities and Publish Information

---

### Chain of accountability

---

The Board of Governors, supported by the Headteacher and staff, is responsible for ensuring the implementation of this scheme.

### Commitment to implementation

Headteacher, Mrs Payne, retains overall responsibility for ensuring that the action plan is delivered effectively.

Every term, managers and key staff will report to the Headteacher on actions and progress.

Every 12 months there will be a report on equality and diversity to the Governors meeting.

All staff are responsible for delivering the scheme both as employees and as it relates to their area of work.

<b>Responsibility for</b>	<b>Key person</b>
Single equality scheme	Mrs Payne –Headteacher-INCo
Disability equality (including bullying incidents)	Mrs Payne –Headteacher-INCo
SEN/LDD (including bullying incidents)	Mrs Seaholme –SEnCo
Accessibility	Headteacher Mrs Payne /Mrs Seaholme
Gender equality (including bullying incidents)	Headteacher- Mrs Payne
Race equality (including racist incidents)	Headteacher- Mrs Payne
Equality and diversity in curriculum content	Headteacher- Mrs Payne
Equality and diversity in pupil achievement	Headteacher- Mrs Payne
Equality and diversity – behaviour and exclusions	Headteacher- Mrs Payne
Participation in all aspects of school life	Headteacher- Mrs Payne
Impact assessment	Headteacher – Mrs Payne/ Chair of Resources Mr Graham
Engagement /Stakeholder consultation	Headteacher- Mrs Payne
Policy review	Headteacher- Mrs Payne
Communication and publishing	Headteacher- Mrs Payne

### Commitment to review

The school equality scheme will be aligned with the School Development Plan. Its implementation will be monitored within the school's self-evaluation and other review processes as well as being updated annually. Following this regular impact assessment the whole equality scheme will be reviewed every 4 years.



## **Publish Information - specific duty to demonstrate compliance with the Public Sector Equality Duty**

At St Joseph's Primary School we will publish information annually. The basic principle underlying the new specific duties is that of 'transparency', which ensures that we fulfil the aims of the Equality Duty to eliminate discrimination, advance equality of opportunity and foster good relations between different groups. Transparency means being open about the information on which we base our decisions, on what to publish and how.

Equality information will be available on the school website. We will publish information on:

- evidence of staff training on the Equality Act 2010
- copies of policies, for example the behaviour policy, or anti-bullying policy, or the recruitment policy, where the importance of avoiding discrimination and other prohibited conduct is expressly noted
- aspects of the curriculum which explore different cultures and promote understanding of different religions
- involvement with local communities

We will also publish annually on the school's webpage

- the links to the relevant government performance tables
- a summary document of equality actions, taking in the preceding year SATs data
- plus an update consisting of impact assessment results, progress made, refinements, amendments, and new actions.

We will also publish the results of the full scheme review every four years; that review will make proposals for future action.

Equality information will be available on the school website, in the newsletter and a copy of the full scheme will be available in the school office.

### **Commitment to action**

	<b>Governors will:</b>
Policy development	<ul style="list-style-type: none"><li>• Provide leadership and drive for the development and regular review of the school's equality and other policies</li><li>• Provide leadership and ensure the accountability of the Headteacher and senior staff for the communication and implementation of school policies</li></ul>
Policy implementation	<ul style="list-style-type: none"><li>• Highlight good practice and promote it throughout the school and wider community</li></ul>
Behaviour	<ul style="list-style-type: none"><li>• Provide appropriate role models for all managers, staff and pupils</li><li>• Congratulate examples of good practice from the school and among individual managers, staff and pupils</li><li>• Ensure a consistent response to incidents, e.g. bullying cases and racist incidents</li></ul>
Public sector duties	<ul style="list-style-type: none"><li>• Ensure that the school carries out the letter and the spirit of the statutory duties (and ensuring the provision of 'returns' to the local authority)</li></ul>
	<b>Headteachers and senior staff will:</b>
Policy development	<ul style="list-style-type: none"><li>• Initiate and oversee the development and regular review of equality policies and procedures</li><li>• Consult pupils, staff and stakeholders in the development and review of the policies</li></ul>
Policy implementation	<ul style="list-style-type: none"><li>• Ensure the effective communication of the policies to all pupils, staff and stakeholders</li><li>• Ensure that managers and staff are trained as necessary to carry out the</li></ul>

---

	policies
Behaviour	<ul style="list-style-type: none"> <li>● Oversee the effective implementation of the policies</li> <li>● Hold line managers accountable for effective policy implementation</li> <li>● Provide appropriate role models for all managers, staff and pupils</li> <li>● Highlight good practice from departments, individual managers, staff and pupils</li> <li>● Provide mechanisms for the sharing of good practice</li> <li>● Ensure a consistent response to incidents, e.g. bullying cases and racist incidents</li> </ul>
Public sector duties	<ul style="list-style-type: none"> <li>● Ensure that the school carries out its statutory duties effectively</li> </ul>

**Line managers will:**

Policy development	<ul style="list-style-type: none"> <li>● Respond to consultation requests by creating opportunities for pupils and staff to share their comments, suggestions and feedback, ensuring that all voices are heard</li> </ul>
Policy implementation	<ul style="list-style-type: none"> <li>● Implement the school's equality scheme, holding staff accountable for their behaviour and providing support and guidance as necessary</li> <li>● Be accountable for the behaviour of the staff team, individual members of staff and pupils</li> <li>● Use informal and formal procedures as necessary to deal with 'difficult' situations</li> </ul>
Behaviour	<ul style="list-style-type: none"> <li>● Behave in accordance with the school's policies, leading by example</li> <li>● Respond appropriately to the behaviour of pupils and staff, as a whole, and individuals (praising/challenging as necessary)</li> </ul>
Public sector duties	<ul style="list-style-type: none"> <li>● Contribute to managing the implementation of the school's equality scheme</li> </ul>

**All staff: teaching and non-teaching will:**

Policy development	<ul style="list-style-type: none"> <li>● Contribute to consultations and reviews</li> <li>● Raise issues with line managers which could contribute to policy review and development</li> </ul>
Policy implementation	<ul style="list-style-type: none"> <li>● Maintain awareness of the school's current equality policy and procedures</li> <li>● Implement the policy as it applies to staff and pupils</li> </ul>
Behaviour	<ul style="list-style-type: none"> <li>● Behave with respect and fairness to all colleagues and pupils, carrying out the letter and spirit of the school's equality scheme</li> <li>● Provide a consistent response to incidents, e.g. bullying cases and racist incidents</li> </ul>
Public sector duties	<ul style="list-style-type: none"> <li>● Contribute to the implementation of the school's equality scheme</li> </ul>

**All pupils/students will:**

- Be invited to contribute to consultations and reviews through their voice in the School Council
  - Raise issues with teachers which could contribute to policy review and development
  - Implement the policy as it applies to pupils
  - Behave with respect and fairness to all children and adults, carrying out the letter and spirit of the school's equality scheme
-

---

---

**All parents/carers will:**

- Be invited to contribute to consultations and reviews
- Raise issues with staff which could contribute to policy review and development
- Maintain awareness of the school's current equality policy and procedures
- Behave with respect and fairness to all children and adults, carrying out the letter and spirit of the school's equality scheme
- Support the school in providing a consistent response to incidents, e.g. bullying cases and racist incidents
- Contribute to the implementation of the school's equality scheme

**Complying with legal duties**

We comply fully with legislation which protects our staff (including teachers, teaching assistants, supervisors and student teachers) from discrimination on the grounds of gender, transsexual status, race, disability, sexual orientation, religion or belief, or age. With regards to disability, we make such reasonable adjustments as are necessary to prevent a disabled person being at a substantial disadvantage in comparison with a person who is not disabled.

# 5: Engagement

---

## Involving our learners, parents/carers and others

---

### **Engagement – Participation and Involvement**

**All pupils** are engaged with equality issues and concerns through the curriculum, PSHE and religious education, as well as through the general ethos of the school and its high achievement expectations.

Pupils contribute to the development and evaluation of the school's approach through questionnaires, giving their views and through consultations with the school council

**All parents and carers** will be made aware of the school's approach to embedding equality issues in the school's activities through the newsletter, parent drop-ins, discussion with, the attitudes and behaviour of staff and through the attitudes of their children.

In keeping with our duties under the disability legislation, we have involved a number of staff, parents, pupils and other interested parties in the development of our Disability Equality Scheme and will continue to involve them with the SES (school's equality scheme). More detail is given in the action plan.

### **Specific actions**

We value diversity within the community and we are continuing to develop a culture of trust and openness within our school community. The following are current actions, which we will continue to monitor and support

Young Carers group meets regularly with an equivalent group in another school.

Staff from St Joseph's work alongside others in the community for various functions:

- SENCo works with the Children's centre in order to identify vulnerable children and to plan accordingly.
- With the Multi Ethnic Community Support Service (MECS) - for guidance on cultural differences and understanding.
- With charities and professional bodies specialising in needs relevant to pupils or families at the school, for example Diabetes, Young carer's, Peace Hospice-bereavement, Specific Learning difficulties, Colnbrook Moderate learning difficulty school outreach, Chessbrook educational support for behaviour, and Targeted advice team for social inclusion.
- Head teacher with PCSOs and local police to understand local problems and act as necessary.
- Head Teacher/ Mrs Wright (RE Co-ordinator) to work with St Joseph's Church to teach and to plan for the children's spiritual progress within the Church community.

The Head teacher completes and analyses RAISE on line data. That data is used to compare our figures from year to year to identify trends that may need addressing.

The Head Teacher reports on incidents of harassment and bullying as required by Hertfordshire Education. Where necessary, the Headteacher instigates action to address any underlying issues that may need addressing .

The school governing body and senior leaders collect information regarding staff and pupil headcount by gender, disability age, and ethnicity including data and other information on staff recruitment and progression. The school seeks to collect this information sensitively and confidentially, while encouraging disclosure.

The information is analysed in order to show how;

- Children and young people with disability have access to educational opportunity to achieve the outcomes of Every Child matters; are included in school activities (curricular and extra- curricular) and are represented in organisations within the school, such as the School Council.
- Staff with disability are represented within the various groups of employees and levels of seniority within the school. The exit policy for staff leavers also focuses upon the need to ensure that no employee is made to feel unwelcome due to disability.

**Key Action:**

**A key aim is to build up trust so that our learners, parents, carers, and other stakeholders feel able to contribute to the development and review of all policies and practises affecting the life of the school and its impact within the wider community. (See action plan)**

*Evidence of this engagement will be included in the published material showing how the duty has been addressed.*

## 6: Using information – Equality Impact Assessment, data and other information

---

### Evaluating the impact in terms of the outcomes

---

All the St Joseph's school policies, functions and procedures will be equality impact assessed with regard to disability, gender, and race at the time of review and issues arising will be carried forward into the equality action plan.

Method;

- Consultation with Disabled stake holders in order that areas for change can be identified.
- Analysis of information from data collection relating to disability and equality
- Tracking of children's progress by gender, disability, ethnicity, free school meals. Faith, EAL and ability when entering school
- Monitoring of behaviour
- Self Evaluations processes such as Lesson observations, workbook scrutiny etc. We need to identify positive outcomes in order to build on them.

Section 4 of our Equality Scheme, which concerns roles and responsibilities, gives a detailed table showing the staff responsibilities for gathering and monitoring data on an ongoing basis

A full report to be sent to the Governors each June.

# 7: Our School's Equality Objectives

---

## Key priorities for action

---

### Achievements to date

**Disability:** Increased opportunity for pupil participation (e.g. through using Makaton signing), visual timetables, adapted equipment, young carers group etc. Improvement to school environment and training for staff (e.g. on epi pens); use of graduate play therapist

**Gender:** special attention to girls' maths.

**Ethnicity:** building on the Olympics, looked at cultures in school and sought to celebrate

### Equality Objectives.

Our equality objective-setting process has involved gathering evidence as follows:

Discussion with Head Teacher / Governors/ all staff/ pupils with SEND

The data used comes from;

- General discussions with pupils and staff
- School questionnaire/survey for parent/carers / survey for all pupils
- SEND pupil questionnaire/survey

### List the equality objectives:

Equality Objective	Protected Characteristics
1. Improve pupils with EAL ' attainment and progress in reading	Ethnicity,
2. Raising the achievements of SEN Support pupils at KS1 in reading	Disability <ul style="list-style-type: none"> <li>▪ To promote equality of opportunity</li> <li>▪ Take steps to take into account children's disability</li> </ul>
3. To improve speaking and listening, reading and writing outcomes PPG in FS	<ul style="list-style-type: none"> <li>▪ To promote equality</li> <li>▪ To take steps to take into account children's disability</li> </ul>
4. Continuing Olympic theme of looking at cultures in the school and celebrating them across the school	All strands-disability, gender and race
<b>6</b> Communication and Openness  To improve communications with parents and other stakeholders.	All strands

## 8: Setting Equality Objectives Action Plan

Making progress on equality issues

Equality Objectives	Protected Characteristic	R	A	G	General Duty	Responsibility	Measurable success Indicator	Timing	Review date	Impact
1. Improve pupils with EAL ' attainment and progress in reading	<i>ethnicity and race</i>				To increase pupils with EAL ' attainment and progress in reading	Literacy Subject Leader  All Class Teachers	Attainment and progress to be similar in line with pupils with EAL nationally	Half termly	February 2018	



Raising the achievements of SEN Support pupils at KS1 in reading	Disability			To improve pupils with SEN, skills in reading,	SENCO All Class Teachers	Attainment and progress to be similar in line with pupils with SEN nationally	Half termly	February 2018	
To improve speaking and listening, reading and writing outcomes PPG in FS	All			To improve PPG pupils reading skills	SENCO All Class Teachers	Attainment and progress to be similar in line with pupils with SEN nationally	Half termly	February 2018	
Continuing Olympic theme of looking at cultures in the school and celebrating them across the	All		X	To improve pupils' appreciation and understanding of cultures	All Staff	Pupils' knowledge and understanding of other cultures improves. More children at age related expectation in topic work. Sports days are linked to other cultures.	Termly	February 2018	

Communication and Openness.	All			X	To improve communications with parents and other stakeholders.	SMT and Governors	Parents and other stakeholders feel better informed and more involved in the life of the school.	Termly	February 2018	Parents forum – monthly Parents may e –mail class representatives.
-----------------------------	-----	--	--	---	--	-------------------	--	--------	---------------	---